Multi-Factor Authentication

Updating Your Contact Information

Updating your User ID

1. From the CitiManager Site header, click the **My Profile** link that displays under your name.
*The **Contact Information** screen displays.*

2. Update the necessary contact details associated with your CitiManager Site profile.
Note: An asterisk (*) indicates a required field.

3. When you are finished, scroll to the bottom of the screen and click the **Save Changes** button.
A confirmation message displays at the top of the screen.

4. To view a log of changes that have been made to your contact information, click the **Audit Log** link.
The Audit Log screen displays the date/time of change, previous and current values and the status.

HOME /

My Profile: Contact Information

* MOBILE PHONE NUMBER [1-XXXXX-XXXXXXXXXX]

| 1 | - | 2022347324 |

* PHONE NUMBER

| 1 ▼ | 6515036656 |

FAX NUMBER

| ------------------ ▼ | |

* WORK EMAIL ADDRESS

anyuser@citi.com

* CONFIRM WORK EMAIL ADDRESS

anyuser@citi.com

ALTERNATE EMAIL ADDRESS

anyuser@gmail.com

citi